

## Procurement Services

Goal #3 - To maintain an effective and fair system of surplus property controls in compliance with City ordinances.

Measure	Actual	Target	Status
Surplus Redistribution	\$11,221	\$8,333	<span style="color: blue;">■</span>

### Why is this measure important?

The City provides employees with economical and useful office furniture, equipment and work areas that allow them to meet their customers' needs. The Procurement Services Division seeks to maximize the useful life of property by putting items back in service as the need arises, which saves money by avoiding new purchases and is an ecologically sound practice. The dollar savings shown is calculated using the estimated fair-market value of the items being redistributed. This amount is calculated each month.

### What do these numbers tell us?

The General Services Department's Procurement Services Division established a target which is equal to the monthly budgeted cost of running the surplus program. During the last month, the fair-market value of redistributed property was \$11,221, which is well above the desired target. The Procurement Services Division is continuing to work on improvement of this value through increased marketing of their services. (Last updated October 2015)

